

APPENDIX 6: SPELLING: -ing FORMS

USUALLY word + **-ing** work – **working** sleep – **sleeping**

BUT

a IF WORD ENDS WITH CONSONANT + e (Appendix 4) do not write the e.

come – coming	have – having	make – making
decide – deciding	hope – hoping	owe – owing
freeze – freezing	lose – losing	shine – shining
give – giving	manage – managing	write – writing

b IF WORD ENDS WITH ie, ie y + ing

die – **dying** lie – **lying**
but note that **ee** and **ue** are regular: agreeing queueing

c IF WORD ENDS WITH ONE VOWEL + ONE CONSONANT (Appendix 4) double the consonant.

cut – cutting	put – putting	stop – stopping
get – getting	run – running	travel – travelling
prefer – preferring	ship – shipping	win – winning

but **do not double** if the last part of the word does not have any stress (Appendix 4):

enter – entering offer – offering
(**travel** is a special case);

and **do not double** if word ends with

two vowels + one consonant:	keep – keeping	meet – meeting
one vowel + two consonants:	walk – walking	help – helping
one vowel + x:	box – boxing	fix – fixing